

Kindergarten Orientation Program

We offer an extensive Kindergarten Orientation Program to ensure each child experiences a positive start to Kindergarten. The aim of the program is to give children an early understanding of the school's routines and its physical layout and for students to become comfortable within the school environment and meet some friends with whom they will be attending school in 2022.

Parent Pod meetings

During these meetings, parents are invited to meet with our principal, Mr David Holland and Kindergarten Assistant Principal Mrs Tracy Lewis. We hope these meetings will provide us with an opportunity to get to know each other a little better, discuss how we can make transition to our school a smooth one and enable you the opportunity to have your questions answered.

Parent pod meetings also give you an opportunity to meet with other parents who may ask a question that you had not thought of. These meetings will take approximately 30 minutes and take place on **Tuesday 14th September**. Meeting times will be emailed to all families in a separate email closer to the date.

During this visit to school, we ask that you take the opportunity to finalise all documentation required including your 100 points Residential Address documentation (please see explanation further on in this email).

Orientation Visits

Subject to COVID-19 guidelines, all Kindergarten students will be invited to attend 3 separate Orientation sessions where they will spend time participating in typical Kindergarten learning experiences and become familiar with our school environment. This time also allows for our teaching staff to gather information about your child's learning and social needs.

These visits will be held on:

- Friday 15th October - 9:30 am 10:45 am or 11:30 am – 12:45 pm
- Friday 29th October - 9:30 am 10:45 am or 11:30 am – 12:45 pm
- Friday 19th November - 9:30 am 10:45 am or 11:30 am – 12:45 pm

We will have two sessions on each of these days so children will attend in smaller groups. You will be notified which group your child has been placed in closer to the date.

Parent Workshops

Parents will also be involved in workshops which will run simultaneously to the student sessions during two of the Orientation visits.

- **Friday 29th October** – Parents are invited to attend presentations from a range of groups including our P & C, school office team, Scripture and Ethics teachers in our school hall. An information EXPO and morning tea will be available for parents and the Uniform Shop will also be open on this day.
- **Friday 19th November** – Parents are invited to attend an Information Session presented by our Principal and Kindergarten Assistant Principal covering topics including how to support your child, what to do if something goes wrong and strategies for success.

Enrolment Process

- Apply online if you have not already done so. This can be done by accessing the Online Enrolment form on our school website <https://lambton-p.schools.nsw.gov.au> If you are unable to enrol online, please call our office 4957 1667 to arrange a paper form.
- Upload documents if possible during Online enrolment or email a scanned copy of these to our email address lambton-p.school@det.nsw.edu.au
- If your child has a health, disability or other support need, share as much information as you can that will help us support their learning journey and help us understand their needs. This may include letters/reports from specialists, health or emergency plans. These can be emailed to the school email lambton-p.school@det.nsw.edu.au or contact the front office staff to organise obtaining copies.

Documents required to finalise enrolment

Listed below is a summary of documentation needed to finalise your child's enrolment.

Please send the following documents now or upload during the online enrolment process

- Birth Certificate
- Australian Immunisation Register (AIR) Immunisation History Statement
- Copies of any Family Law or other relevant court orders (if applicable)
- Copies of medical/healthcare or emergency action plans (if applicable)

Please send 100 pts residential address documentation from **Monday 23rd August** but prior to the end of this school term (**Friday 17th September**). Please see below for a list of documents we are able to accept.

Document showing the full name of the child's parent	Points
<p>A. Only one of (ie no additional points for additional documents)</p> <ul style="list-style-type: none"> ○ Council rates notice ○ Lease agreement through a registered real estate agent for a period of at least 6 months or rental board bond receipt ○ Exchanged contract of sale with settlement to occur within the applicable school year 	40
<p>B. Any of the following:</p> <ul style="list-style-type: none"> ○ Private rental agreement for a period of a least 6 months ○ Centrelink payment statement showing home address ○ Electoral roll statement 	20 each
<p>C. Any of the following documents:</p> <ul style="list-style-type: none"> ○ Electricity or gas bill showing the service address ○ Water bill showing the service address ○ Telephone or internet bill showing the service address ○ Drivers licence or government issued ID showing home address ○ Home building or home contents insurance showing the service address ○ Motor vehicle registration or compulsory third party insurance showing hoe address ○ Statutory declaration stating the child's residential address, how long they have lived there, and any supporting information or documentation of this 	15 each

We look forward to meeting you and your child and welcome you to Lambton Public School. Should you have any questions please do not hesitate to contact us at any time.