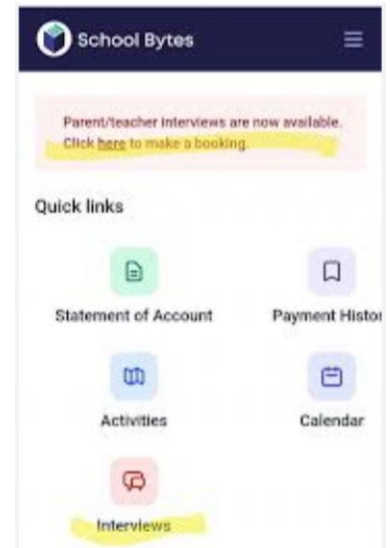


Parent Teacher Interviews will be held on **Wednesday 31 July, and Wednesday 7 August, between 12.00 pm - 4.30 pm.**

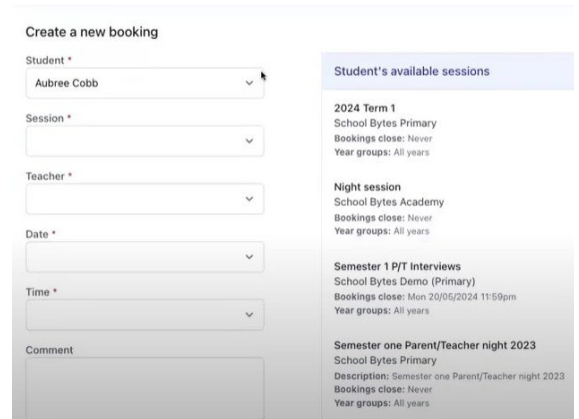
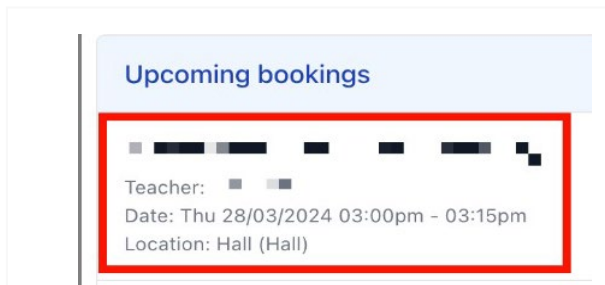
We will open the bookings platform on Sunday 21 July, at 5.00 pm. Parents and carers will have the opportunity to book either a face-to-face meeting or a phone meeting where the classroom teacher will call you at the scheduled time. These interviews offer a valuable opportunity to discuss your child's learning journey in more detail and we would love it if you were able to prioritise this important opportunity to touch base with your child's teacher.

A banner will appear across the top of the Parent Portal notifying you that parent/teacher interviews are available for booking. This banner contains a hyperlink that takes you to the Interview booking panel or alternatively click on the Interviews icon on your dashboard.

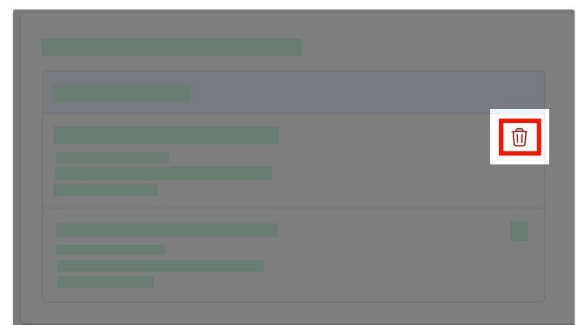


Available sessions will appear on the right-hand side of the bookings panel.

- Enter your child's name
- Select an interview session
- Select your child's teacher
- Select a date
- Select your preferred time slot
- If you would prefer a phone meeting, please ensure you enter your preferred contact number in the Comment box prior to pressing submit

Your booking has been secured and will show on 'Your bookings' panel at the bottom of the screen



Optionally, click the bin icon to cancel a booking

Note: If the Interviews icon/banner does not appear on your portal after 5:00 pm Sunday 20 July, we suggest you remove your app and reinstall your Parent Portal app.